**HEYBRIDGE BASIN PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Heybridge Basin Parish Council will take place on Tuesday 5th January 2021 commencing at 4.30 pm.

Due to current Covid-19 restrictions this will be a virtual meeting. The meeting is open to the press and members of the public. Details as to how to join the meeting can be obtained by e-mailing the Clerk on the morning of 5th January 2021

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**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date: 29th December 2020

John Watson.

Clerk to the Heybridge Basin Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive notification from any persons present of intent to record the meeting.**
3. **Chair’s announcements.**
4. **To receive apologies for absence.**
5. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
6. **The meeting will stand adjourned.**
7. **To consider letters and emails received from Parishioners of Heybridge Basin.**
8. **To receive a report from the District and County Councillors for the area on any matters of interest.**
9. **The Chair will reconvene the meeting.**
10. **To sign as a correct record the minutes of the Full Council meeting held on 10th December 2020** *(copy circulated previously).*
11. **Finance.**
12. To approve
13. Bank Reconciliation as at 31st December 2020 *(documents to be circulated).*
14. Accounts for the nine months to 31st December 2020 *(documents to be circulated).*
15. Payment requests for December 2020/January 2021 *(schedule to be circulated).*
16. Receipts for December 2020/January 2021 *(schedule to be circulated).*
17. **Daisy Meadow Car Park**
18. To consider and agree any action to be taken regarding the Daisy Meadow Car Park during Covid-19 Tier 4 restrictions *(paper to be circulated).*
19. **Village Amenities Working Party.**
20. To receive a report from the Chair of the Village Amenities Working Party and to agree any action to be taken as necessary.
21. **Local Highways Panel.**
22. To consider making an application to the Local Highways Panel (LHP) to erect white village gates with Heybridge Basin written on them at the entrance to the Basin and to agree the action to be taken.
23. To receive an update on the application to the Local Highways Panel to investigate the speed limit and parking in Basin Road,
24. **Emergency Planning**
25. To consider the proposal that that Councillors Edwards and Lawson together with the Clerk meet with Richard Holmes of Maldon District Council to discuss emergency planning for the Basin and to agree the action to be taken.
26. **Signage in St George’s Close**
27. To note the new signage in St George’s Close.
28. **Planning.**
29. To consider planning application 20/01214/HOUSE PP-09285776 in respect of Adelante, Harfred Avenue and to agree the action to be taken *(application circulated previously)*.
30. To consider planning application 20/01253/HOUSE PP-0932895 in respect of Celtic, 43 Basin Road and to agree the action to be taken *(application circulated previously).*
31. To consider any planning applications received after the publication of the agenda and to agree the action to be taken *(applications to be circulated)*.
32. **Keep Britain Tidy Banner**
33. To receive a report from Councillor Sjollema on contributing towards “Keep Britain Tidy Banner” and to agree the action to be taken.
34. **Clerk’s Report.**
35. To receive a report from the Clerk about any outstanding matters and to take action as required, to include,
36. Bank Mandate
37. Transfer of Land.

Letters and emails from Parishioners for discussion at the meeting will be welcomed.

Next Council Meeting 2nd February 2021

Clerk Contact details: heybridgebasinpc@gmail.com

Website: [www.heybridgebasinpc.org.uk](http://www.heybridgebasinpc.org.uk)